



MTR CORPORATION LIMITED
香港鐵路有限公司

(the "Company")
(Incorporated in Hong Kong with limited liability)
(Stock Code: 66)

12 April 2024

Dear Shareholder(s),

(1) 2023 Annual Report, (2) Circular in relation to the Proposals for Re-election of Retiring Directors, Election of a New Director, and General Mandates to Issue and Buy Back Shares, and the Notice of the 2024 Annual General Meeting, (3) Proxy Form and (4) Notification Letter relating to Hybrid Meeting Arrangements for the 2024 Annual General Meeting (collectively, the "Current Corporate Communications"), and (5) 2023 Sustainability Report

Each of the Current Corporate Communications has been prepared in English and Chinese. A copy prepared in the language different from that in which you have received (if you have received either the English or the Chinese version of the Current Corporate Communications) is available upon your request in writing to the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, or to the email address: mtr.ecom@computershare.com.hk. The Current Corporate Communications include a notice convening an annual general meeting of the Company to be held as a hybrid meeting at the venue located at Rotunda 3 (6/F), Kowloonbay International Trade & Exhibition Centre, 1 Trademart Drive, Kowloon Bay, Hong Kong with online access through an online platform on Wednesday, 22 May 2024 at 11:30 a.m.

The Company's 2023 Sustainability Report (the "Report") is published in electronic form only on the Company's website at www.mtr.com.hk and the website of The Stock Exchange of Hong Kong Limited ("HKSE") at www.hkexnews.hk. You may access it by clicking "Sustainability Website" under the "Corporate Responsibility" section of the Company's website, or browsing through the HKSE's website.

Means of Receipt of Future Corporate Communications and Solicitation of Electronic Contact Details

To support the environment and to ensure timely receipt of the future Corporate Communications^(Note 1) and Actionable Corporate Communications^(Note 2), the Company would like to ascertain your preference in receiving such future communications. **While you have previously chosen to receive Corporate Communications in printed form, YOU ARE NOW REQUIRED TO MAKE A NEW ELECTION AS YOUR PREVIOUS ELECTION WILL BE DISREGARDED AFTER THE DATE OF THIS LETTER. Please note that your request, if any, for printed form will remain valid until the instruction has been revoked, superseded, or expired, or for one year from the date of receiving your instruction (whichever is earlier).**

The Company recommends you to rely on the future Corporate Communications posted on the Company's website in place of being sent a printed copy of such Corporate Communications (the "Website Version") and provide your email address by scanning your personalised QR code printed on the enclosed reply form (the "Reply Form"), or completing, signing and returning the Reply Form to the Share Registrar, at the above address, or to the email address: mtr.ecom@computershare.com.hk. The Company is required by the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited to send Actionable Corporate Communication to each of its securities holder individually.

If the Company does not receive a valid and functional email address provided by you in the Reply Form or **if we do not receive your Reply Form (or any other response indicating your objection) on or before 14 May 2024 and you are regarded as having exercised the Website Version option**, the Company will send to you by post at your address as appearing in the Company's register of members maintained by the Share Registrar, (i) a notification letter for the publication of Corporate Communications on the Company's website and (ii) the Actionable Corporate Communications in printed form until such time when you have provided a valid and functional email address to the Share Registrar for receiving the same.

You may at any time by giving at least 7 days' notice in writing served on the Company or the Share Registrar (sent to the above address or by email to mtr.ecom@computershare.com.hk), change your means of receipt or choice of language of any future Corporate Communications.

Both English and Chinese versions of the Corporate Communications (including the Current Corporate Communications and the Report) in printed form are available free of charge from the Company or the Share Registrar and will be sent to you promptly upon receipt of your request in writing. They will also be available, from their date of despatch, on the Company's website at www.mtr.com.hk and the HKSE's website at www.hkexnews.hk.

If you have any queries relating to this letter, please call the Share Registrar's hotline on (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
For and on behalf of
MTR Corporation Limited
Gillian Elizabeth Meller
Company Secretary

Note 1: Corporate Communications refer to any documents from time to time issued by the Company to holders of its securities including but not limited to (a) annual report; (b) interim report; (c) notice of meeting; (d) circular; and (e) proxy form.

Note 2: Actionable Corporate Communications refer to any corporate communication that seeks instructions from holders of the Company's securities on how they wish to exercise their rights or make an election as its securities holders.

This letter is issued in English and Chinese. In case of any inconsistency, the English version shall prevail.

MTR-12042024-1C(0)

