

Supplier Code of Practice

This Supplier Code of Practice (the “Code”) provides an ethical and behavioural framework for the Corporation's suppliers / contractors / consultants (herein collectively noted as Supplier) in Hong Kong and overseas. All Suppliers are required to comply with these guidelines when doing business with the Corporation. Suppliers should ensure communication with their workforce (including Executive Directors, officers, employees, contractors and consultants) for their compliance with this Code. In this regard, an extract of the key elements of MTR Corporation’s Staff Code of Conduct is attached for your reference. (*See Note below)

The Corporation reserves the right, upon reasonable notice, to conduct compliance audits with Suppliers on the Code to validate the ethical and behavioural framework of its Suppliers. In addition, the Corporation reserves the right to request a certification from Supplier’s senior management that the workforce has read, understood and acknowledges compliance with the Code. Any violation of the Code shall be considered a material breach of the contract / order by the Supplier.

1	<p>Ethical Standards The Supplier shall uphold ethical principles for its operation, including:</p> <ul style="list-style-type: none">● Compliance with all applicable laws and regulations● Confidentiality● Open and fair competition● Anti-bribery and corruption
2	<p>Human and Labour Rights</p> <p>The Supplier shall support the principles of, the United Nations Universal Declaration of Human Rights, the International Labour Organization Declaration of Fundamental Principles and Rights at Work, the OECD Principles of Corporate Governance and the United Nations Global Compact, in the following areas:</p> <ul style="list-style-type: none">● Child Labour● Forced Labour● Health and Safety● Wages and Working Hours● Discrimination● Discipline● Freedom of Association
3	<p>Supply Chain Management</p> <p>The Supplier shall ensure full compliance with the Code by its own suppliers, sub-contractors and other business partners.</p>

*Note: Open the document to show the key elements of MTR Corporation’s Staff Code of Conduct by using/clicking the following link:

http://www.mtr.com.hk/archive/corporate/en/tenders/SCOP_Appendix.pdf

Authorized Signature 公司認可簽署

Date 日期

Name 姓名:

Title 職銜: