

Human Resources and Administration Division

Objectives	Target
Resource Use	
<i>Energy</i>	Maintain levels of resource consumption in offices and by road vehicles at 2001 levels.
Waste Minimisation	
<i>Waste Recycling</i>	Undertake an initiative to better understand use of paper in offices with view to establishing quantitative target for 2003. Maintain and/or increase the printer cartridge recycling rate achieved in 2001 (90%)
<i>Air</i>	Indoor Air Quality Monitoring – Continue to undertake bi-annual monitoring in the Headquarters Building. Compare results with 2001 to establish trend and verify compliance with WHO standards.
Environmental Education & Training	
<i>Internal Education & Training</i>	Disseminate information on new environmental protection issues.
<i>Green Ambassador Programme</i>	Continue to support the Green Ambassador Programme for students and teachers to undertake overseas field studies and promote the sharing of environmental protection experience.
<i>Environmental Campaigns & Related Activities</i>	Campaigns – Consider launching campaigns and related initiatives to promote clean and green transport modes. Economic Incentives – Maintain and/or increase economic incentives such as fare discounts, and rideship rewards to encourage the use of the MTR. Environmental Information – Maintain and/or increase the number of environmental messages to displayed on the Infopanel within the MTR trains. Maintain the commitment in 2001 to conducting external visits to promote environmental awareness outside the Company.
Others	
<i>Environmental Impact Assessment (EMS)</i>	As appropriate, support the undertaking of EIAs by other Divisions.
<i>Environmental Management System (EMS)</i>	Develop and implement a Divisional Environmental Management System and support and develop the Corporate EMS.