

## Terms and Conditions

### 條款及細則

- Only shareholders of MTR Corporation Limited (the “**Company**”) or their proxy(ies) or corporate representative(s) may attend, participate and vote at the annual general meeting of the Company (the “**AGM**”).

僅香港鐵路有限公司（「**本公司**」）之股東、或其受委代表或公司股東代表可出席及參與本公司之周年成員大會（「**周年成員大會**」）並於會上投票。

- By logging onto this online platform, you hereby confirm to the Company that you are either a shareholder of the Company, or a proxy or a representative of a corporate shareholder of the Company.

閣下一經登入本網上平台，即向本公司確認 閣下為本公司之股東，受委代表或公司股東代表。

- Sharing of login details is prohibited. Neither the Company nor its agents assume any obligation or liability whatsoever in respect of the use of the login details for voting or otherwise.

切勿與任何人士共享登入資料。本公司或其代理概不就任何使用登入資料作投票或其他用途承擔任何義務或責任。

- The online platform permits only a “full vote” on a resolution. In other words, a shareholder casting his/her/its votes through the online platform has to vote all of his/her/its shares in the same way (“For” or “Against”). For a proxy or representative of a corporate shareholder, he/she can vote such number of shares in respect of which he/she has been appointed as a proxy or a representative of the corporate shareholder.

網上平台只允許就某一項決議案投「全票」，換言之，透過網上平台投票之股東須就其全部股份以同一意向（「贊成」或「反對」）投票。如為受委代表或公司股東代表，彼等只可就其獲委任為受委代表或公司股東代表之股份數目進行投票。

- When the poll for all resolutions is closed, the options you selected will be your final votes. 當全部決議案投票表決結束時， 閣下已選擇的選項將會是 閣下的最終投票決定。

- Any unauthorised video or audio recording or publication of the AGM proceedings is prohibited.

嚴禁對周年成員大會程序進行任何未經授權之錄影或錄音及予以發佈。

- You will need a reliable Internet connection with adequate speed to support your viewing of the AGM webcast. Neither the Company, its agents nor service providers would assume any obligation or liability whatsoever in respect of any issues in accessing the webcast/audio feed due to any connectivity issues. Any technical disruptions during the webcast/audio feed will not invalidate the AGM proceedings or the resolutions passed at the AGM.

閣下需要足夠速度之互聯網以連接及供 閣下觀看周年成員大會網上直播。本公司、其代理或服務供應商對因任何連接問題引致觀看網上直播／音頻播放發生之任何問題，概不承擔任何義務或責任。網上直播／音頻播放期間出現之任何技術性中斷將不會使大會程序或於大會上通過之決議案無效。

- If any provision of these Terms and Conditions is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

如本條款及細則的任何條文被裁定為無效或不可執行，其餘條文仍具有十足效力及約束力。

## Personal Information Collection Statement

### 收集個人資料聲明

Your supply of your username is required for the purpose of attending, participating and voting at the AGM (the “**Purposes**”), failing which, you will not be able to log onto the online platform and participate and vote at the AGM. We shall take all practicable steps to keep your username confidential, but we may transfer your username to our agent, contractor, or third-party service provider who provides administrative, computer and other services to us for the Purposes, and to such parties who are authorised by law to request the information. Your username will be retained for such period as may be necessary to fulfil the Purposes. You have the right to request access to and/or correction of the relevant personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486 of the Laws of Hong Kong), and any such request should be in writing by either of the following means:

By mail to: MTR Corporation Limited  
MTR Headquarters Building, Telford Plaza, Kowloon Bay, Kowloon, Hong Kong

Attention: Personal Data Privacy Officer  
Legal – General Department  
(Marked Confidential)

By email to: [PDPO@mtr.com.hk](mailto:PDPO@mtr.com.hk)

Please also refer to the Company’s [Privacy Policy Statement](#).

閣下須提供 閣下的用戶名稱，以用於處理就出席及參與周年成員大會並於會上投票（合稱「該等用途」），若未能提供用戶名稱，閣下將無法登入有關網上平台、參與周年成員大會及於會上投票。我們將採取所有切實可行的步驟，將 閣下的用戶名稱保密，然而我們可能轉移 閣下的用戶名稱至為我們提供行政、電腦及其他服務的代理人、承辦商或第三者服務供應商以用作該等用途，以及其他獲法律授權而要求取得有關資料的人士。閣下所提供 閣下的用戶名稱將就履行該等用途所需的時間保留。閣下有權隨時按照《個人資料（私隱）條例》（香港法例第 486 章）要求查閱及／或更正相關個人資料。而有關要求均須以書面按以下任何一種方式通知我們：

郵寄至：香港鐵路有限公司  
香港九龍九龍灣德福廣場港鐵總部大樓

致：個人資料私隱主任  
法律 - 常務部  
(請註明「保密」)

電郵至： [PDPO@mtr.com.hk](mailto:PDPO@mtr.com.hk)

另請參閱本公司的[私隱政策](#)。

These terms and conditions are written in both English and Chinese. In case of inconsistency between the English and Chinese versions, the English version shall prevail.

本條款及細則以英文及中文發出。中、英文版如有任何歧義，概以英文版為準。