

Tender No. Q043332

Operation of Duty Free Business at Hung Hom Station,  
Lo Wu Station and Lok Ma Chau Station

Interested Operators are required to submit their Prequalification Information together with below checklist on/before 15 January 2016, Hong Kong Time.

Description	Page No(s) in the Prequalification Submission
<b>A. Basic Company Information</b> <ul style="list-style-type: none"><li>- Company name for tenderer prequalification and subsequent tender submission if being invited</li><li>- Contact person, telephone number and email address</li></ul>	
<b>B. Company Background and Profile</b> <ul style="list-style-type: none"><li>- Date of incorporation (please enclose supporting document showing number of years in business)</li><li>- Company organization (please provide organization chart showing company structure and functions)</li><li>- Number of directors and key management (please state those with experience not less than 10 years)</li><li>- Number of employees in Duty Free Business</li></ul>	
<ul style="list-style-type: none"><li>- Shareholding and financial information<ul style="list-style-type: none"><li>➤ Audited financial statements for the last three years of the company and their parent/holding company (if any)</li><li>➤ Group company organisation chart showing relation between the registered company and their parent/holding company</li></ul></li></ul>	Please submit this information separately
<b>C. Relevant Duty Free Business</b> <ul style="list-style-type: none"><li>- Total number of years in duty free business (including border, airport, downtown, cruise, online sales, etc)</li><li>- Total number of sales outlets in Hong Kong or elsewhere (i.e. different categories of duty free concessions)</li><li>- Operational capability and relevant experience in operating duty free business along cross-boundary and international border business (please state number of years with details)</li></ul>	
<b>D. Business Performance</b> <ul style="list-style-type: none"><li>- Reference from landlord(s) or licensor(s) (please provide reference letters issued by landlord(s) or licensor(s) regarding current/past performance in duty free business within 5 years)</li><li>- Annual gross sales turnover in duty free business for the past six years (from 2009 to Q3 2015)</li></ul>	